

Tsuen Wan Government Secondary School
Proposed Plan for use of the Extra Senior Secondary Curriculum Support Grant (2016/17)

Task	Major Area(s) of Concern	Strategies/Tasks	Time Scale	Resources required	Success criteria/ outcomes	Evaluation methods	Staff i/c
Learning and Teaching	<ol style="list-style-type: none"> To relieve teachers' workload on non-teaching duties so that they can concentrate on improving the learning and teaching strategies. To provide support to teachers in collaborative lesson preparation and teaching. 	To employ <u>two</u> full-time Teaching Assistants (Diploma Level), one for Humanities Subjects and one for Maths/Science Subjects to <ul style="list-style-type: none"> take up invigilation duties in examinations assist in preparation of IT & AV materials and setting up of equipment for learning and teaching assist in preparation of teaching materials and documents assist in co-curricular and extra-curricular activities assist in after-school remedial classes 	September 2016 to August 2017	Total salary of <u>two</u> Teaching Assistants (Diploma Level) (incl. 5% MPF) for 12 months: $\$14,425 \text{ (subject to review)} \times 2 \times 12 \times 1.05 = \$363,510$	<ol style="list-style-type: none"> 80% of Humanities, Maths/Science teachers find that their time spent in undertaking non-teaching duties is reduced. 80% of Humanities, Maths/Science teachers find that they can concentrate on improving the learning and teaching strategies with the help offered by the teaching assistants. 80% of Humanities, Maths/Science teachers find that the teaching assistants can offer support to teachers in collaborative lesson preparation and teaching. 	<ol style="list-style-type: none"> Opinion survey of teachers from Departments of Humanities, Maths and Science Subjects. Scrutinize the records of learning and extra-curricular activities from Departments of Humanities, Maths and Science Subjects. Scrutinize the records of collaborative lesson preparation documents from Departments of Humanities, Maths and Science Subjects. 	LEUNG Hiu-muk CHEUNG Chi-hing LEE Hon-bon

Amount required = \$363,510
[Deficit (~ \$115,000) to be topped up by SSCSG]